

3.3.3 POWERS COMMON TO ALL STRATEGIC DIRECTORS

NB. These general delegations / powers should only be used (and quoted in executive decision reports) where no more specific power exists below.

General

- (a) To take any steps, and take any decisions, necessary for the proper management and administration of their allocated directorate, in accordance with applicable Council policies and procedures.

Expenditure

- (b) To incur expenditure for their allocated directorate within the revenue and capital budgets as approved by the Council, or as otherwise approved, subject to any variation permitted by the Council's contract and financial procedure rules.

Statutory consent / notices

- (c) To apply for statutory consent, e.g., planning permission relevant to their directorate and to serve statutory notices except where reserved to the Council, Cabinet or any committee of the Council.

Contracts

- (d) To approve commencement of a tendering process for all contracts below a total contract value £1,000,000.
- (e) To award all contracts with a total contract value of below £1,000,000 other than contracts covered by Contract Procedure Rule 16.3.
- (f) To sign contracts on behalf of the Council which do not require sealing under paragraph 4 of Article 10 of this constitution.

Grants

- (g) To apply for, accept and thereafter spend / allocate any grant funding connected with their directorate provided that any match funding or residual liabilities can be met from the existing budget of the directorate.
- (h) Where any match funding or residual liabilities cannot be met from the existing budget of the directorate, the consent of the s.151 Officer must be obtained but provided that such match funding or residual liabilities do not exceed £1,000,000 and can be met within the Council's budgetary framework.
- (i) Where any match funding or residual liabilities cannot be met from the existing budget of the directorate, any application / acceptance of grant funding where match funding or

residual liabilities exceeds £1,000,000, and which is within the Council's budgetary framework, must be approved by Cabinet.

Consultations

- (j) To respond to consultations in relation to any matter affecting their directorate.

Human Resources (general)

- (k) To exercise overall responsibility within their areas for human resource matters including, but not limited to, discipline, suspension, dismissal, retirement, capability, salary adjustments, honoraria, and increments subject to compliance with all applicable Council policies and procedures.
- (l) To restructure their directorates (including the power to create, delete and amend posts) within existing service budgets and/or if budgetary provision is already made in the budget.

Legal

- (m) To instruct the Monitoring Officer / Director of Law & Governance to institute legal proceedings or to serve notice in connection with any matter affecting their Directorate but provided that the Monitoring Officer / Director of Law & Governance shall not be obliged to act in the event that they consider the instruction not to be in the best interests of the Council and / or contrary to law.